

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION *VOTING MEETING* AGENDA
September 18, 2023 - 6:00 P.M.

Executive Sessions were held at 5:00 P.M. on Monday, September 11, 2023 and Monday, September 18, 2023 each regarding Personnel.

- I. Flag Salute.
- II. Moment of Silence.
- III. Roll call of members and recording names of directors present.
- IV. Consideration to waive the reading and approve the Official Minutes from the August 21, 2023 Voting Meeting as attached.
- V. PUBLIC PARTICIPATION
- VI. PRESENTATIONS
 - Bobbi Harding - Farmers National Bank of Canfield Representative –
Public Sector Analysis Account Information (given at Workshop on 9/11/23)
- VII. BOARD CONCERNS

CONSENT AGENDA

- A. Consideration to approve the conference and field trip requests, as presented, on the attached form.
- B. Consideration to approve, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2023-2024 school year:

TEACHER/NURSE	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
Cynthia Snyder – Guest Teacher	
LeeAnn Conto – RN	
Danielle Curry – RN	
Linda Schoeffel - RN	
- C. Consideration to approve the request from the A-CV Student Council to use the Elementary Cafetorium on Friday, September 29th (in the afternoon to decorate) and Saturday, September 30th from 5:30 P.M. – 10:30 P.M. for the purpose of holding the Homecoming Dance as attached.
- D. Consideration to approve the request from the A-C Valley FIRST Program/Maria Clark to use the Elementary Cafetorium from 4:00 P.M. – 7:00 P.M. on Wednesday, October 25, 2023 for the purpose of holding “Angels for Christmas” sign-ups as attached.
- E. Consideration to approve the request from Bobbi McGarvey to remain a Volunteer with the Cheerleading program for the 2023-2024 school year. All required paperwork is currently on file with the District Office.

- F. Consideration to approve the request from Employee #446 to use September 18, 19, 20, 21, 22, 2023 as unpaid leave as attached.

VIII. FINANCE AND PURCHASE

- A. Consideration to approve paying bills for September, 2023
- B. Activities Report for August, 2023.
- C. F.I.R.S.T. Program Reports for August, 2023.
- D. Elementary Activity Account for August, 2023.
- E. Elementary Yearbook Activity Account for August, 2023
- F. Cafeteria Report - Stacey Redding

- G. Consideration to approve the General Fund Checking Account moving into a Public Sector Analysis Account with a target balance of \$200,000 and \$550,000 additional sweep.

- H. Consideration to approve the donation from the Scrubgrass Presbyterian Church in the amount of \$400.00 for overdue lunch account balances as attached.

- I. Consideration to approve removing Emily Shumaker from the High School Activities Account.

- J. Consideration to approve adding Melisa Morrison to the High School Activities Account.

- K. Consideration to approve the Price Quote (#314446) from Image Learning in the amount of \$30,300.00 (effective November 1, 2023 – August 31, 2024) for 101 licenses for the WSTU (Western Secure Treatment Unit) facility as attached.

IX. PERSONNEL

- A. Consideration to accept the letter of resignation as Assistant Jr. High Boys' Basketball Coach from Caleb Penny as attached.

- B. Consideration to approve advertising for an Assistant Jr. High Boys' Basketball Coach.

- C. Consideration to approve the Elementary Secretary Job Description as attached.

- D. Consideration to approve the Jr./Sr. High School Secretary Job Description as attached.

- E. Consideration to approve the request from Tracy Patton to be approved as Sr. High Student Council Advisor at a supplemental salary of \$1,170.00 as attached.

- F. Consideration to approve the request from Minnie Logue to be approved as Jr. High Student Council Advisor at a supplemental salary of \$761.00 as attached.

- G. Consideration to approve the following Seniors, number of hours and costs per student with regard to the AmeriCorps program as follows:

Co-op (working 3-hours) – Cost share initially \$1800.00 (director of AmeriCorps, Joyce Fosdick, wrote a Grant that reduced that amount by \$400 for each student). The six students will each have a cost share of \$1400.00 (Paid by Title IV):

*Hannah Ithen
Bell McClaine
Sophia McGarvey
Henry Stevanus
Jaxon Sundling
Easton Wingard*

- H. Consideration to approve the rate of pay for a nurse as follows: LPN/\$25.00 per hour and RN/\$35.00 per hour beginning with the 2023-2024 school year.
- I. Consideration to approve hiring James Best as Maintenance Director at a prorated salary for the remainder of the 2023-2024 school year of \$57,500.00 beginning November 1, 2023. All required paperwork is currently on file in the District Office.
- J. Consideration to approve Daniel White as Assistant to the Maintenance Director at a Stipend of \$2,500.00 prorated for the remainder of the 2023-2024 school year beginning November 1, 2023. All required paperwork is currently on file in the District Office.
- K. Consideration to approve hiring _____ upon receipt of all appropriate documentation as Maintenance Technician, at a prorated salary for the remainder of the 2023-2024 school year of \$_____.
- L. Consideration to approve hiring Kimberly Colwell, upon receipt of all appropriate documentation, as a part-time permanent cafeteria worker contingent upon a sixty (60) work day probationary period, at an hourly rate of \$15.54. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$16.54 per hour.
- M. Consideration to approve hiring Darrin Schmoll, upon receipt of all appropriate documentation, as a part-time (3.5 hour per day) lunch monitor at the High School building at an hourly rate of \$13.33 per hour.
- N. Consideration to approve hiring Judy Morrison, upon receipt of all appropriate documentation, as a part-time (3.5 hour per day) lunch monitor at the Elementary building contingent at an hourly rate of \$13.33 per hour.
- O. Consideration to approve hiring Jess Quinn, upon receipt of all appropriate documentation, as Head Varsity Boys' Basketball Coach at a supplemental salary of \$5,820.00.
- P. Consideration to approve advertising for the following "***anticipated openings***": High School Certified in the following areas: Art; Business; Culinary Arts; English; History; Librarian; Math; Music; Physical Education/Health; Science; and Special Education; School Counselor; K-12 Principal and a Paraprofessional for placement at the WSTU (Western Secure Treatment Unit) facility.
- Q. Consideration to approve advertising for a part-time Child Specific Aide.
- R. Consideration to approve the District Secretary Job Description as attached.

- S. Consideration to approve advertising “In-House” for a full-time District Wide Secretary contingent on the opening of the WSTU (Western Secure Treatment Unit) facility.

X. INSTRUCTIONAL SERVICES

- A. Elementary Report.
- B. Secondary Report.
- C. Federal Programs Report.
- D. District Report.

--Consideration to retroactively approve the Agreement between the Keystone SMILES Community Learning Center, Inc. and the Allegheny-Clarion Valley School District (2023-2024 AmeriCorps Host Site Agreement) dated August 22, 2023 as attached.

--Enrollment Numbers for Face-to-Face Student Enrollment, ROC Cyber Service Enrollment, A-CV Cyber Service Enrollment, Outside Cyber Enrollment, IU Classroom Enrollment, Outside Placement Enrollment and Home School Enrollment dated September 14, 2023 as attached.

- E. Student Board Representative Report.
- F. School Police Report.

XI. POLICY

- A. Consideration to approve the Second Reading of Policy #006 – Meetings as attached.
- B. Consideration to approve the Second Reading of Policy #216.1 – Supplemental Discipline Records as attached.
- C. Consideration to approve the Second Reading of Policy #251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability as attached.
- D. Consideration to approve the First Reading of Policy #622 – GASB Statement 34 as attached.
- E. Consideration to approve the First Reading of Policy #304.1 – Anti-Nepotism as attached.

XII. FACILITIES

- A. Maintenance Report.

XIII. TRANSPORTATION

- A. Consideration to retroactively approve the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Stanley A. Bailey, dated August 1, 2023 as attached.
- B. Consideration to retroactively approve the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Bobbert Busing, Inc., dated August 1, 2023 as attached.
- C. Consideration to retroactively approve the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Jennifer Callender D/B/A Callender Transportation, Inc., dated August 1, 2023 as attached.
- D. Consideration to retroactively approve the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Martha Jane Cook, dated August 1, 2023 as attached.
- E. Consideration to retroactively approve the Career Center Transportation Contract between the Allegheny-Clarion Valley School District and Bailey Busing Company dated August 23, 2023 as attached.
- F. Consideration to retroactively approve the 2023-2024 Bus Contracts with Bobbert Busing, Inc., for Bus #2, Bus #5, and Bus 10 each dated August 23, 2023 as attached.
- G. Consideration to retroactively approve the 2023-2024 Bus Contracts with Bailey Busing Company for Bus #3; Bus #7; Bus #9; and Bus #16 each dated August 23, 2023 as attached.
- H. Consideration to retroactively approve the 2023-2024 Bus Contracts with Callender Transportation, Inc., for Bus #11 dated August 23, 2023 as attached.
- I. Consideration to retroactively approve the 2023-2024 Bus Contract with Martha Jane Cook for Bus #6 dated August 23, 2023 as attached.
- J. Consideration to retroactively approve the 2023-2024 Bus Contract with Marcia Pollock for Bus #4 dated August 23, 2023 as attached.
- K. Consideration to retroactively approve the 2023-2024 Van Contract with Michele Eiler for a 2014 Chrysler Town & Country Van (3184) dated July 1, 2023 as attached.
- L. Consideration to retroactively approve the 2023-2024 Van Contracts with Irwin Transportation, LLC as follows: 2017 Chevy Traverse (0146); 2010 Chevrolet Suburban (4624); 2014 Chrysler Minivan (6683); 2016 GMC Acadia (7887) each dated July 1, 2023 as attached.
- M. Consideration to retroactively approve the 2023-2024 Van Contracts with Randy McLendon, Inc., as follows: 2017 Chevy Cruze (8612) dated July 1, 2023 as attached.
- N. Consideration to retroactively approve the 2023-2024 Van Contracts with Pam Myers Transportation, Inc., as follows: 2011 Honda Odyssey (7086); 2012 Honda Odyssey (7035); 2014 Honda Odyssey (2185); 2015 Honda Odyssey (0088); 2012 Honda Odyssey (4918); 2016 Ford Transit (2665) each dated July 1, 2023 as attached.

- O. Consideration to retroactively approve the 2023-2024 Van Contracts with Kelly Stevanus as follows: 2020 Kia Sorento (2991) and 2016 Kia Sorento (2423) each dated July 1, 2023 as attached.

XIV. MISCELLANEOUS

A. Career Center Report.

--A copy of the August 28, 2023 JOC Meeting Minutes are attached. Content will be reviewed and approved at the next regular JOC meeting are attached.

B. Intermediate Unit Report.

--A copy of the August 23, 2023 RIU6 Board Notes are attached.

C. Correspondence.

--Thank You note from Ronald Botz as attached.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Field Renovation Committee update.

G. Finance Committee update.

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. ADJOURNMENT

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (September, 2023 – Voting Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
David McDeavitt	School Safety Workshop	10/2/23	Wyndham Hotel & Conference Center Pittsburgh, PA	\$0.00	\$279.00	\$0.00	\$0.00	\$0.00	\$0.00	\$279.00
Minnie Logue	PHEAA Financial Aid Workshop	9/14/23	PennWest University Clarion, PA	\$0.00	\$0.00	\$15.07	\$7.50	\$0.00	\$0.00	\$22.57
David McDeavitt	PDE SAS Institute	12/11/23 12/12/23 12/13/23	Hershey, PA	\$0.00	\$150.00	\$0.00	\$343.00	\$550.00	\$0.00	\$1,043.00 Paid by ARP/ESSER
Peggy Plowman	Secondary Transition Coordinator Meetings	10/4/23 11/9/23 12/7/23 2/8/24 3/14/24 5/9/24	Riverview IU 6 Clarion, PA	\$996.00	\$0.00	\$165.06	\$0.00	\$0.00	\$0.00	\$1,161.06
Allie Atwood (approx.) 4 students	Gifted Academic Challenge (7 th – 12 th)	10/19/23	Riverview IU 6 Clarion, PA	\$166.00	\$15.00	School Van	\$0.00	\$0.00	\$0.00	\$181.00
Allie Atwood	Gifted Consortium	10/31/23 2/26/24 5/6/24	Riverview IU 6 Clarion, PA	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
Allie Atwood (approx.) 9 students	Gifted Reading Competition (9 th – 12 th)	10/23/23	Riverview IU 6 Clarion, PA	\$166.00	\$60.00	School Van	\$0.00	\$0.00	\$0.00	\$226.00
Allie Atwood (approx.) 12 students	Gifted Reading Competition (7 th & 8 th)	10/24/23	Riverview IU 6 Clarion, PA	\$166.00	\$60.00	1 Bus \$140.11	\$0.00	\$0.00	\$0.00	\$366.11

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (September, 2023 – Voting Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Joe Graf (approx.) 2 students	Chief Science Officer Leadership Event	9/25/23	Pitt Bradford Bradford, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00
Joe Graf (approx.) 2 students	Continue Leadership Institute	9/26/23	Pitt Bradford Bradford, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00
Danielle Lutz	CPI Training	9/5/23 9/6/23	Riverview IU 6 Clarion, PA	\$199.95	\$25.00	\$55.02	\$14.00	\$0.00	\$0.00	\$293.97
Darlene Scott	STEELS Standards Training	9/14/23	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$28.17	\$7.50	\$0.00	\$0.00	\$201.67 Paid by ARP/ESSER
Kierstie Seiple	CPI Training	9/5/23 9/6/23	Riverview IU 6 Clarion, PA	\$332.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$357.00
Michelle Austin	Region 5 McKinney-Vento (Homeless) Workshop	9/25/23	Intermediate Unit 4 Grove City, PA	\$0.00	\$0.00	\$35.00	\$0.00	\$0.00	\$0.00	\$35.00
Amanda Rankin	CPI Training	9/5/23 9/6/23	Riverview IU 6 Clarion, PA	\$199.95	\$25.00	\$55.02	\$14.00	\$0.00	\$0.00	\$293.97
Stefanie Best	Librarian Network Meetings	10/26/23 4/16/24	Riverview IU 6 Clarion, PA	\$332.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$332.00
Minnie Logue Holly Irwin	CPI Training	October 2023 (TBD)	Riverview IU 6 Clarion, PA	\$332.00	\$50.00	\$57.64	\$28.00	\$0.00	\$0.00	\$467.64

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (September, 2023 – Voting Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
MaryAnn MacKrell Kristy Anderson Sara Hile Ashley Miller 2- Ameri-Corp Workers (TBD) (approx.) 50 Students	Amplify Science Curriculum for Kindergarten students	10/4/23	Bay Tree Farm, Nickleville, PA Parker Park, Parker, PA	\$166.00	\$0.00	1 bus \$125.19	\$0.00	\$0.00	\$0.00	\$291.19

District costs to date:

July, 2023	\$	0.00
August, 2023	\$	428.92
September, 2023	\$	5,136.51