

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
Monday, January 8, 2024 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

- I. Roll call of members and recording names of directors present.
- II. PUBLIC PARTICIPATION
- III. PRESENTATIONS
- IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2023-2024 school year:

TEACHER/NURSE	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
Hannah Farrington/Nurse	
- C. Discussion related to the request from Employee #333 to retroactively use December 15, 2023 as an unpaid leave day as attached.
- D. Discussion related to the request from Employee #442 to use April 2 (if snow make-up day), 3, 4, & 5, 2024 as unpaid leave days as attached.
- E. Discussion related to admitting Student #23244 (8th Grade) as a resident under Section 1302 of the School Code for the 2023-2024 school year as attached.
- F. Discussion related to the request from Jessica Nimelli/Elementary Art Club to use the Elementary Art Room every Wednesday (January 31, 2024 – March 20, 2024) from 3:00 P.M. – 4:15 P.M. for the purpose of holding Elementary Art Club as attached.
- G. Discussion related to the request from the Prom Committee/Megan Bashline & Stacey Fox to use the Elementary Cafetorium beginning at 1:00 P.M. on Friday, February 2, 2024 (for set-up) and on Saturday, February 3, 2024 from 1:00 P.M. – 11:00 P.M. (event and clean-up) for the purpose of holding a Jr. High Semi-Formal Snowflake Dance (grades 7 – 9 only) as attached.
- H. Discussion related to the request from the PTO to retroactively use the elementary cafeteria tables on December 12, 2023, for the purpose of holding a fundraiser pick up as attached.
- I. Discussion related to the request from Eric Rothen to remain a Volunteer Nurse with the District. All required paperwork is currently on file in the District Office.
- J. Discussion related to the request from Brad Wagner, upon receipt of all appropriate documentation to be a Volunteer for the Weight Room.

- K. Discussion related to the proposal from Brad Wagner to start an A-C Valley Jr./Sr. High School Powerlifting Club as defined on the attached memo dated January 3, 2024.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for November, 2023, December, 2023 and January, 2024.
- B. Report of Receipts for December, 2023.
- C. Activities Report for November, 2023.
- D. F.I.R.S.T. Program Reports for November, 2023 and December, 2023.
- E. Elementary Activity Account for November, 2023.
- F. Elementary Yearbook Activity Account for November, 2023
- G. Cafeteria Report - Stacey Redding

- H. Discussion related to the Budget Timeline for the 2024-2025 school year as attached.

- I. Discussion related to the following three (3) state contracts for bidding purposes: PA State PEPPM; COSTARS; and U.S. Communities.

- J. Discussion related to a Resolution wherein A-C Valley School District will limit the tax increase to the state index of 7.1% as attached.

- K. Discussion related to the District paying the cost of \$250.00 for Brady Feicht to attend the 2024 PSBA International Study Group zoom meetings to be held April 13 – 20, 2024.

- L. Discussion related to accepting sealed bids on two (2) Precor Elliptical Machines and one (1) Precor Exercise Bike.

- M. Discussion related to the donation from Mattern CPA LLC in the amount of \$100.00 for the Art Department/Thanksgiving Card Contest as attached.

- N. Discussion related to the donation from the United Methodist Church, St. John's Lutheran and Emlenton Presbyterian Churches in the amount of \$442.13 for Backpacks for Success as attached.

- O. Discussion related to the donation from the St. Michaels Sodality Altar Rosary Society in the amount of \$300.00 for Backpacks for Success as attached.

- P. A copy of the Official Minutes from the December 6, 2023 Clarion County Tax Collection Committee meeting are attached.

VI. PERSONNEL

- A. Discussion related to approving Sydney Rankin as an emergency long-term Substitute Teacher to fill the primary level grade substitute teacher position and day to day substitute teacher for the spring semester at her current step two daily pay rate.
- B. Discussion related to hiring Kristie Parks as a Full-time (3:00 P.M. – 11:00 P.M.) Light Duty Custodian at an hourly wage of \$19.97. All appropriate documentation is currently on file in the District Office.
- C. Discussion related to advertising “in-house” for a Part-time (3 hrs. per day) Light Duty Custodian.

- D. Discussion related to the Heavy Duty Custodian Elementary (and High School if needed) Job Description as attached.
- E. Discussion related to hiring _____, upon receipt of all appropriate documentation, as a Full-time (3:00 P.M. – 11:00 P.M.) Heavy Duty Custodian at an hourly wage of \$_____.
- F. Discussion related to the letter of resignation as Head Jr. High Boys' Basketball Coach from Leo Marron.
- G. Discussion related to retroactively hiring Leo Marron, upon receipt of all appropriate documentation at a supplemental salary of \$5,215.00 as JV Boys' Basketball Coach.
- H. Discussion related to hiring _____, upon receipt of all appropriate documentation as Head Varsity Girls' Softball Coach at a supplemental salary of \$_____.
- I. Discussion related to hiring Ian Runyan, upon receipt of all appropriate documentation as Assistant Jr. High Boys' Basketball Coach at a supplemental salary of \$_____.
- J. Discussion related to hiring Dave Sherman as Head Jr. High Boys' Basketball Coach for the 2023-2024 season at a supplemental salary of \$_____. All required documentation is currently on file in the District Office.
- K. Discussion related to advertising for a Head Varsity Volleyball Coach.
- L. Discussion related to advertising for a Long-Term nurse substitute.
- M. Discussion related to increasing the salary of the Business Administrator, Andrea Stewart, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% increase in salary shall be based upon the position's required 220 work days from July 1, 2023 through June 30, 2024, pro-rated to the number of work days available from September 13, 2023 through June 30, 2024. The 20% increase shall continue thereafter so long as the Board finds the increase appropriate, based upon the continued amount of required work and responsibility of the WSTU facility.
- N. Discussion related to increasing the salary of the Accounts Payable / Superintendent Secretary, Cortney Chalmers, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% increase in salary shall be based upon the position's required 220 work days from July 1, 2023 through June 30, 2024, pro-rated to the number of work days available from September 19, 2023 through June 30, 2024. The 20% increase shall continue thereafter so long as the Board finds the increase appropriate, based upon the continued amount of required work and responsibility of the WSTU facility.
- O. Discussion related to increasing the salary of the Attendance Officer/PIMS/Homeless Liaison, Michelle Austin, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% increase in salary shall be based upon the position's required 193 work days from July 1, 2023 through June 30, 2024, pro-rated to the number of work days available from September 19, 2023 through June 30, 2024. The 20% increase shall continue thereafter so long as the Board finds

the increase appropriate, based upon the continued amount of required work and responsibility of the WSTU facility.

- P. Discussion related to increasing the salary of the Central Office School Board Secretary, Tammy Thompson, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% increase in salary shall be based upon the position's required 220 work days from July 1, 2023 through June 30, 2024, pro-rated to the number of work days available from September 19, 2023 through June 30, 2024. The 20% increase shall continue thereafter so long as the Board finds the increase appropriate, based upon the continued amount of required work and responsibility of the WSTU facility.
- Q. Discussion related to increasing the salary of the School Psychologist, Anna Smith, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% increase in salary shall be based upon the position's required 220 work days from July 1, 2023 through June 30, 2024, pro-rated to the number of work days available from October 20, 2023 through June 30, 2024. The 20% increase shall continue thereafter so long as the Board finds the increase appropriate, based upon the continued amount of required work and responsibility of the WSTU facility.
- R. Discussion related to increasing the salary of the Superintendent, Dr. David McDeavitt, by 20%, to compensate for the increased work and responsibility resulting from and associated with the District's operation and education of the students at the WSTU facility. The 20% increase in salary shall be based upon the position's required 220 work days from July 1, 2023 through June 30, 2024, pro-rated to the number of work days available from July 3, 2023 through June 30, 2024. The 20% increase shall terminate on June 30, 2024, unless the Board passes an additional motion to continue thereafter.
- S. Discussion related to Melissa Morrison, District Wide Secretary, receiving a \$500.00 per year (pro-rated from January 16, 2024 until June 30, 2024) stipend for sub calling for custodians.

VII. INSTRUCTIONAL SERVICES

- A. Discussion related to the 2023-2024 School Year Allegheny-Clarion Valley School District Health & Safety Plan as attached.

VIII. POLICY

- A. Discussion related to the first reading of Policy #200 – Enrollment of Students as attached.
- B. Discussion related to the first reading of Policy #202 – Eligibility of Nonresident Students as attached.
- C. Discussion related to the first reading of Policy #217 – Graduation as attached.
- D. Discussion related to the first reading of Policy #254 – Educational Opportunity for Military Children as attached.
- E. Discussion related to the first reading of Policy #810 – Transportation as attached.

IX. FACILITIES

X. TRANSPORTATION

XI. MISCELLANEOUS

A. Career Center Report.

--A copy of the November 21, 2023 and the December 19, 2023 JOC Meeting Minutes are attached and will be reviewed and approved at the next regular JOC meeting.

B. Intermediate Unit Report.

--A copy of the December 13, 2023 RIU6 Board Agenda is attached.

C. Correspondence.

--Letter from Allie R. Pence, Program Manager, Armstrong County Department of Planning and Development, dated December 29, 2023 as attached.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Field Renovation Committee update.

G. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (January, 2024 –Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Justine Whyte (approx.) 9 GIVE Club members	Delivery coffee to the Mechling-Shakley Veterans' Center	TBD	Cowansville, PA	\$166.00	\$0.00	School Van *Mileage TBD	\$0.00	\$0.00	\$0.00	*\$166.00
Joe Graf (approx.) 8 Students	Complement GIEP and interests of Gifted Students	3/19/24 5/7/24	Rocky Grove Fire hall Franklin, PA	\$166.00	\$50.00	\$14.00 School Van	\$0.00	\$0.00	\$0.00	\$230.00
Andrea Stewart	Fundamental of Microsoft Excel (Pivot Tables)	1/17/24	District Office (Virtually)	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
David McDeavitt	PARSS Conference	4/24/24 4/25/24 4/26/24	Wyndham Garden State College, PA	\$0.00	\$175.00	\$195.00	\$0.00	\$659.00	\$0.00	\$1,029.00
Peggy Plowman Minnie Logue	Career Ready Transition Workshop	1/17/24	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
Jenn Stover, Allie Atwood, April MacKinlay, Kristin Hurrelbrink, Peggy Plowman Carla Funfer	PA PBS Coaches' Day	1/19/24	Virtually	\$166.00 (2 – ½ day subs)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
Peggy Plowman PBIS Team (approx.) 100 – 150 students	PBIS Reward	2/16/24	Avalanche Xpress Meadville, PA	\$0.00	\$1,500.00 (Paid by students)	\$341.18 2 – 3 busses (TBD)	\$0.00	\$0.00	\$0.00	\$1,841.18 \$341.18 Paid by District \$1,500.00 paid by students

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (January, 2024 –Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Tracy Hartle Peggy Plowman Jennifer Stover	PDE Making A Difference: Educational Practices that Work	2/28/24 2/29/24 3/1/24	Hershey Lodge Hershey, PA	\$996.00	\$795.00	\$293.33	\$315.00	\$662.00	\$0.00	\$3,061.33

District costs to date:

July, 2023	\$	0.00
August, 2023	\$	428.92
September, 2023	\$	4,970.51
October, 2023	\$	5,159.30
November, 2023	\$	3,045.63
December, 2023	\$	870.04
January, 2024	*\$	5,234.51