

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION *VOTING MEETING* AGENDA
January 17, 2022 - 6:00 P.M.

- I. Flag Salute.
- II. Moment of Silence.
- III. Roll call of members and recording names of directors present.
- IV. Consideration to waive the reading and approve the Official Minutes of the November 15, 2021 Voting Meeting and the December 1, 2021 Reorganizational Meeting as attached.
- V. PUBLIC PARTICIPATION
- VI. PRESENTATIONS
 - Ms. Heather Scott, PSBA Advocacy Ambassador (*presented at the January 10, 2022 Workshop Meeting*)
 - Mr. Mark C. Turnley, CPA – Single audit for the year ended June 30, 2020

VII. BOARD CONCERNS

CONSENT AGENDA

- A. Consideration to approve the conference and field trip requests, as presented, on the attached form.
- B. Consideration to approve, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2021-2022 school year:

TEACHER/NURSE	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
Kylie N. Craig, Guest Teacher	
- C. Consideration to approve the request from the STEM Team (Sara McCord, Sara Black and Stef Best) to use the Elementary Art Room on the following dates: March 10, 17, 24 & 31 and April 7 and 14, 2022, for the purpose of holding GEMS (Girls Excelling in Math and Science) Club from 3:10 P.M. – 4:15 P.M.
- D. Consideration to retroactively approve the request from fAe Gibson to use the Elementary Gymnasium on Saturday mornings beginning January 15, 2022 through March 5, 2022, for the purpose of holding skill development for Elementary Girls’ Basketball from 9:30 A.M. – 12:30 P.M.

VIII. FINANCE AND PURCHASE

- A. Approval and authorization to pay bills for December, 2021 and January, 2022
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for November, 2021
- C. Cafeteria Finance Report for November, 2021
- D. Report of Receipts for November and December, 2021

- E. Activities Report for November and December 2021
- F. F.I.R.S.T. Program Report for November and December, 2021
- G. Elementary Activity Account for November and December, 2021
- H. Elementary Yearbook Activity Account for November and December, 2021
- I. Cafeteria Report – Stacey Redding

- J. Consideration to accept, as presented by Mark C. Turnley, CPA, the single audit for the year ended on June 30, 2021.

- K. Consideration to approve a Resolution wherein A-C Valley School District will limit the tax increase to the state index of 4.6% as attached.

- L. Consideration to approve the Budget Timeline for the 2022-2023 school year as attached.

- M. Consideration to approve the following three (3) State contracts for bidding purposes: PA State PEPPM; COSTARS; and U.S. Communities.

- N. Consideration to approve the donation from Mattern CPA, LLC for the High School Art Room in the amount of \$100.00 as a “Thank You” for painting business windows for the holidays.

- O. Consideration to approve the donation from the Emlenton Brew Haus for the High School Art Room in the amount of \$100.00 as a “Thank You” for painting business windows for the holidays.

- P. Consideration to approve the list of items to be deemed as old and/or unusable technology items from the High School and Elementary as attached.

- Q. Consideration to approve the Harris School Solutions Written Information Security Program Policy (WISPP) (Ed. Insight) and Agreement between Harris School Solutions and Allegheny-Clarion Valley School District beginning January 18, 2022 through December 31, 2024. Costs per year are as follows: 2021-2022 - \$10,200.00; 2022-2023 - \$5,871.00; and 2023-2024 - \$6,047.13 as attached. This program will be paid for under the ESSER III set-aside money.

IX. PERSONNEL

- A. Consideration to approve the request from Austin Cratty, upon receipt of all appropriate documentation, to be a volunteer with the 2021-2022 Boys’ Basketball team.

- B. Consideration to approve the request from Misty Heeter, upon receipt of all appropriate documentation, to be a volunteer nurse with the 2021-2022 Cheerleading squad.

- C. Consideration to approve hiring Caleb Penny, upon receipt of all appropriate documentation, as Assistant Jr. High Boys’ Basketball Coach for the 2021-2022 season at a supplemental salary of \$1,521.00.

- D. Consideration to approve hiring Amber Sanders, upon receipt of all appropriate documentation, as a Temporary (until the end of the 2021-2022 school year), 3-hour per day, cafeteria worker, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$14.61. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$15.61 per hour. All required paperwork is on file with the District Office.

- E. Consideration to approve transferring Chanda Ritchey from a temporary full-time ARP/ESSER III Grant funded Child Specific Aide to a full-time (district paid) Child Specific Aide retroactively effective December 13, 2021.
- F. Consideration to approve temporarily transferring Michelle Eiler from a part-time Child Specific Aide to a temporary full-time ARP/ESSER III Grant funded Child Specific Aide for the remainder of the 2021-2022 school year retroactively effective December 13, 2021 and for the 2022-2023 school year. This temporary full-time position (contingent on receipt of Grant funds) will be paid using ARP/ESSER III Grant money and is to help support student achievement and social/emotional learning.
- G. Consideration to approve hiring Beth Pentz as a part-time, 3.5 hours per day, Child Specific Aide at an hourly rate of \$12.57 per hour. All required paperwork is on file with the District Office.
- H. Consideration to approve correcting the following (approved at the December 1, 2021 Voting Meeting): (1) Start date from December 16, 2021 to December 13, 2021; and (2) Prorated salary of \$23,855.96 to the corrected prorated salary of \$28,679.20 for Courtney Rice as the temporary ARP/ESSER III Grant funded K-12 School Counselor.
- I. Consideration to approve advertising for a Substitute School Nurse.
- J. Consideration to retroactively removing Emily Foust from the Clarion Tax Collection Committee and adding Andrea Stewart.
- K. Consideration to approve the Professional Staff Contract (ACVEA) dated July 1, 2022 through June 30, 2025 as attached.

X. INSTRUCTIONAL SERVICES

- A. Elementary Report.
- B. Secondary Report.
- C. Federal Programs Report.
- D. District Report.

--Consideration to approve the following Student School Board Representatives for the 2021-2022 school year: Grace Barlett, Grade 10; Drew Whitcomb, Grade 11; and Alternate: Kaiden McNany, Grade 10.

--Consideration to approve the 2021-2022 School Year Allegheny-Clarion Valley School District Health + Safety Plan as attached.

--District Enrollment Numbers as of January 11, 2022 as attached.

- E. School Police Report.

XI. POLICY

- A. Consideration to approve the First Reading of Policy #610 Purchases Subject to Bid/Quotation as attached.
- B. Consideration to approve the First Reading of Policy #611 Purchases Budgeted as attached.
- C. Consideration to approve the First Reading of Policy #626 Attachment Procurement – Federal Programs as attached.

XII. FACILITIES

- A. Maintenance Report.

XIII. TRANSPORTATION

- A. Consideration to retroactively approving Brian Brewer (effective January 4, 2022) as a substitute driver for Bailey Bussing.
- B. Consideration to approve the request from Pam Myers, Pam Myers Transportation, Inc., dated January 3, 2022, to add a 2014 Honda CRV and remove a 2012 Chrysler van from her fleet.
- C. Consideration to approve the contract between the A-C Valley School District and Pam Myers Transportation, Inc., dated January 17, 2022, for a 2014 Honda CRV as attached.

XIV. MISCELLANEOUS

- A. Career Center Report.

--Discussion related to the proposed Sixth Amended and Restated Articles of Agreement as attached.

--A copy of the Clarion County Career Center Joint Operating Committee Reorganization Meeting Minutes from the December 21, 2021 meeting are attached.

--A copy of the unapproved Clarion County Career Center Joint Operating Committee December 21, 2021 Minutes are attached. Content will be reviewed and approved at the January 24, 2022 JOC Meeting.

- B. Intermediate Unit Report.

--A copy of the December 15, 2021 RIU6 Board notes are attached.

- C. Correspondence.

- D. Technology Committee update.

- E. Athletic Committee update.

F. Finance Committee update.

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. ADJOURNMENT

CONFERENCES AND FIELD TRIPS FOR 2021-2022 (January, 2022)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Melinda Farrington Mary Rothen NHS members STUCO members	Remove wreaths from veteran's graves	1/14/22	Perry Township Cemeteries Parker, PA	\$0.00	\$0.00	School Van 1 Personal Vehicle (if needed)	\$0.00	\$0.00	\$0.00	\$0.00
Peggy Plowman Jen Stover (approx.) 7 Students	Shop for and deliver items to the Veteran's Hospital for National Hospitalized Veterans' Week	2/15/22	Sam's Club & Veterans' Hospital Butler, PA	\$284.00	\$0.00	School Van	\$200.00	\$0.00	\$150.00 Purchase PBIS rewards for cart	Paid from TANF Leadership Grant \$634.00
PBIS Team Jen Stover Peggy Plowman Carla Funfer Allie Atwood Kristin Hurrelbrink School Nurse (staff # will vary but 10-20 staff members) (approx.) 200 students	PBIS Whole School Reward	2/25/22 Snow make-up date 3/4/22	Avalanche Xpress Meadville, PA	\$0.00	Students participating will pay \$15.00	5 Buses 2 Personal Vehicles \$1,599.15	\$0.00	\$0.00	\$0.00	Paid from Activities Account \$959.49 Paid from TANF Leadership Grant \$639.66 Total \$1,599.15

CONFERENCES AND FIELD TRIPS FOR 2021-2022 (January, 2022)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Courtney Rice	Clarion County School Counselors Networking Meetings	5 Monthly Meetings w/dates (TBD)	Roadhouse Clarion, PA	\$0.00	0.00	\$26.45 per month \$132.70	\$7.50 per month \$37.50	\$0.00	\$0.00	\$170.20
Courtney Rice	SAP Training	2/7/22 2/8/22 2/14/22	Virtual Professional Development	\$0.00	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	Paid by ESSER III \$325.00
Jen Stover Peggy Plowman Tracy Hartle	PDE Bureau of Special Education Annual Conference	3/2/22 3/3/22 3/4/22	Hershey, PA	\$852.00	\$675.00	\$250.00	\$232.50	\$315.24	\$0.00	\$2,324.74
Andrea Stewart	PASBO Annual Conference	3/9/22 3/10/22 3/11/22	Hershey Lodge Hershey, PA	\$0.00	\$0.00 Paid by Scholarship	\$239.68	\$27.50	\$0.00 Paid by Scholarship	\$0.00	\$267.18
Justine Whyte GIVE Club (approx.) 5 students	Coffee delivery	1/26/22	Mechling-Shakley Veterans Center Cowansville, PA	\$142.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$142.00
Jenny Lowrey (approx.) 4 students	District Chorus	2/11/22	Punxsutawney High School Punxsutawney, PA	\$0.00	\$320.00	School Van	\$120.00	\$0.00	\$0.00	\$440.00

CONFERENCES AND FIELD TRIPS FOR 2021-2022 (January, 2022)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
David McDeavitt	PARSS Conference	5/4/22 5/5/22 5/6/22	Wyndham Garden Hotel State College, PA	\$0.00	\$0.00	\$138.00	\$0.00	\$439.56	\$0.00	Paid by Title IIA \$577.56
Scott DiTullio	PMEA Professional Development	1/17/2022	IUP Indiana, PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Minnie Logue Bill Jordan (approx.) 40 students	Tour Slippery Rock University	1/27/22	Slippery Rock, PA	Substitute Nurse \$142.00	\$0.00	1 Bus \$175.49	Provided by SRU	\$0.00	\$0.00	\$317.49

District costs to date:

July, 2021	\$	0.00
August, 2021	\$	0.00
September, 2021	\$	1,173.11
October, 2021	\$	744.95
November, 2021	\$	955.70
December, 2021	\$	529.00
January, 2022	\$	3,661.61