

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
February 13, 2023 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

An Executive Session was held at 6:30 P.M. on February 2, 2023 for personnel reasons.

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

III. PRESENTATIONS

--Ms. Jan Nissen, Mr. Andre Thomas, Mr. Howard/ECCHIC Group
(beginning at 6:30 P.M. during the Workshop Meeting)

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2022-2023 school year:
- | | |
|------------------------------|--------------------------------------|
| TEACHER/NURSE | AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL |
| Beth Pentz (Guest Teacher) | Beth Pentz – Secretary |
| Jessica Baum (Guest Teacher) | |
- C. Discussion related to the request from the Boys' JV/Varsity Basketball Boosters/Michele Clover/Megan Bashline to use the Elementary Cafetorium on Sunday, April 16, 2023, from 3:30 P.M. – 8:00 P.M. for the purpose of holding their annual banquet.
- D. Discussion related to the request from the Girls' Varsity Basketball Boosters/Valerie Snyder to use the Elementary Cafetorium on Sunday, February 26, 2023 from 5:00 P.M. – 8:00 P.M. for the purpose of holding their annual banquet.
- E. Discussion related to the request from STUCO/Melinda Farrington/Megan Bashline to use the Elementary Cafetorium on Saturday, February 18, 2023 from 5:30 P.M. – 9:30 P.M. for the purpose of holding a Sadie Hawkins Dance.
- F. Discussion related to the request from Student Council/Melinda Farrington/Megan Bashline to use the High School Gymnasium on Wednesday, February 22, 2023 or Thursday, February 23, 2023 (pending conflicts with any possible playoff games for basketball TBD) from 6:00 P.M. – 9:00 P.M. for the purpose of holding a Macho Volleyball Game.
- G. Discussion related to the request from Employee #131 to use January 27, 2023 as unpaid leave as attached.

- H. Discussion related to the request from Employee #133 to use February 22, 2023 as unpaid leave as attached.
- I. Discussion related to the request from Employee #417 to use January 27, 2023 as unpaid leave as attached.
- J. Discussion related to the request from Employee #434 to use February 2, 2023 and February 6, 2023 as unpaid leave as attached.
- K. Discussion related to the request from Allan Eaton to remain a Volunteer with the Varsity Boys' Baseball Team for the 2022-2023 season as attached.
- L. Discussion related to the request from Kline Terwilliger to be a Volunteer with the Varsity Football Team for the 2023-2024 season as attached.
- M. Discussion related to the request from Eric Rothen to remain a Volunteer nurse for the Class of 2023 Senior Trip to Pigeon Forge, TN on May 4 – 6, 2023 as attached.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for February, 2023
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for January, 2023.
- C. Cafeteria Finance Report for January, 2023.
- D. Report of Receipts for January, 2023.
- E. Activities Report for January, 2023.
- F. F.I.R.S.T. Program Report for January, 2023.
- G. Elementary Activity Account for December, 2022 and January, 2023.
- H. Elementary Yearbook Activity Account for December, 2022 and January, 2023
- I. Cafeteria & National School Lunch Report (November, 2022; December 2022; and January, 2023) as attached – Stacey Redding
- J. Discussion related to accepting, as presented at the January 16, 2023 regular voting meeting by Mark C. Turnley, CPA, the single audit for the year ended on June 30, 2022.
- K. Discussion related to the donation to the A-C Valley Art Department, in the amount of \$100.00 from Mattern CPA, LLC, in appreciation of art contest, as attached.
- L. Discussion related to the donation to the Backpack Program/Cafeteria, in the amount of \$250.00 from the Pittsburgh Regional Food Service Directors, to assist small, local food banks and backpack/weekend food programs as they work directly with our students, as attached.
- M. Discussion related to the E-Rate Application process for Category 2 funding for the 2023-2024 school year as attached.
- N. Discussion related to purchasing a Chevy Equinox contingent upon the PCCD Safe School Grant.

VI. PERSONNEL

- A. Discussion related to Letter of Resignation as a Child Specific Aide from Beth Pentz dated January 17, 2023. Beth's last day in this position was February 3, 2023 as attached.

- B. Discussion related to the Letter of Resignation as Assistant Varsity Football Coach from Kline Terwilliger dated February 10, 2023 as attached.
- C. Discussion related to advertising for an Assistant Varsity Football Coach.
- D. Discussion related to advertising for a Long-Term Substitute Cafeteria worker.
- E. Discussion related to approving the change of assignment for Ashley Miller from Autistic Support/Life Skills Classroom Teacher to Intervention Specialist/Special Education teacher (letter of interest attached) beginning with the 2023-2024 school year.
- F. Discussion related to advertising (in-house) for a K-6th Grade Special Education Teacher to fill Autistic Support/Life Skills Classroom beginning with the 2023-2024 school year.
- G. Discussion related to hiring Jamie Preston, upon receipt of all appropriate documentation, as Jr. High Baseball Coach at a supplemental salary of \$878.00.
- H. Discussion related to hiring Dean Whitmer, upon receipt of all appropriate documentation, as Jr. High Softball Coach at a supplemental salary of \$878.00.
- I. Discussion related to hiring Leo Marron, upon receipt of all appropriate documentation, as Boys' Varsity Golf Coach at a supplemental salary of \$1,510.00.
- J. Discussion related to hiring Michaela Manross, upon receipt of all appropriate documentation, as Jr. High Volleyball Coach at a supplemental salary of \$878.00.
- K. Discussion related to the Memorandum of Agreement between the Allegheny-Clarion Valley School District, Allegheny-Clarion Valley Education Association and Scott DiTullio effective July 1, 2022 through June 30, 2025 as attached.
- L. Discussion related to hiring _____, upon receipt of all appropriate documentation, as Weight Room Supervisor (3 hrs. per day when school is in session) at an hourly wage of \$7.25 per hour.
- M. Discussion related to hiring _____, upon receipt of all appropriate documentation for the vacated Secretarial/Accounts Payable position at a salary of \$32,500.00 (salary to be prorated for the remainder of the 2022-2023 school year).

VII. INSTRUCTIONAL SERVICES

- Discussion related to the Concert Band Director Job Description as attached.
- Discussion related to the Marching Band Liaison Job Description as attached.
- Discussion related to the 2023-2024 District Calendar as attached.

VIII. POLICY

- Discussion related to the second reading of Policy #707 – Use of School Facilities as attached.

- Discussion related to the second reading of Policy #800.1 – Electronic Signatures/Records as attached.
- Discussion related to the first reading of Policy #011 – Principles for Governance and Leadership as attached.
- Discussion related to the first reading of Policy #200 – Enrollment of Students as attached.
- Discussion related to the first reading of Policy #202 – Eligibility of Nonresident Students as attached.
- Discussion related to the first reading of Policy #204 – Attendance as attached.
- Discussion related to the first reading of Policy #217 – Graduation as attached.
- Discussion related to the first reading of Policy #221 – Dress and Grooming as attached.
- Discussion related to the first reading of Policy #233 – Suspension and Expulsion as attached.
- Discussion related to the first reading of Policy #251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability as attached.
- Discussion related to the first reading of Policy #610 – Purchases Subject to Bid/Quotation as attached.
- Discussion related to the first reading of Policy #611 – Purchases Budgeted as attached.
- Discussion related to the first reading of Policy # 626 – Federal Fiscal Compliance as attached.
- Discussion related to the first reading of Policy #810 – Transportation as attached.

IX. FACILITIES

X. TRANSPORTATION

- A. Discussion related to the request from Stan Bailey to add, upon receipt of all appropriate documentation and an interview with the Administration, Gidget Larkin as a substitute driver.

XI. MISCELLANEOUS

- A. Career Center Report.
- B. Intermediate Unit Report.
- C. Correspondence.

--A copy of correspondence from the Pennsylvania Department of Education, Benjamin T. Hanft, Chief Division of Subsidy Administration dated January 26, 2023 regarding the resolution and proposed tax rates for the 2023-2024 school year is attached.

--A copy of correspondence from the UPMC Hillman Cancer Center, Robert L. Ferris, MD, PhD, Director, dated January 30, 2023, regarding the donation made by the Student Council (\$575.00) from Pink Out Week events as attached.

--A copy of the annual Maintenance of Effort (MOE) letter from the Pennsylvania Department of Education, Susan McCrone, Division Chief dated January 19, 2023 with regard to the fiscal year ending June 30, 2020 to the fiscal year ending June 30, 2021 as attached.

--A copy of the final version of Moody's Annual Issuer Comment Report for the Allegheny-Clarion Valley School District which was published on Moodys.com on Friday, January 27, 2023 as attached.

--Discussion related to the Authorization to Participate in Arin's Cooperative Purchasing Program Resolution as attached.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Field Renovation Committee update.

G. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2022-2023 (February, 2023 – Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Kristy Anderson MaryAnn Mackrell Sarah Hile Sandy Sherwin (approx.) 46 Kindergarten students	Annual end of the year field trip	5/12/23	Erie Zoo, Erie, PA	\$0.00	\$396.00	2 busses \$613.46	\$0.00	\$0.00	\$0.00	\$1,009.49 Paid by PTO
Deryk Herold Carrie Longo Courtney Rice (approx.) 9 44 Sixth Grade students	Clarion County Career Center tour	3/28/23	Clarion County Career Center Shippenville, PA	\$0.00	\$0.00	1 bus \$113.00	\$0.00	\$0.00	\$0.00	\$113.00
Dixie Lipnichan (approx.) 9 students	Student Government Seminar	3/9/23	Penn West University Clarion Clarion, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00
Andrea Stewart David McDeavitt	Developing and Maintaining a Balanced Budget Conference	1/31/23	West PaTTAN Pittsburgh, PA	\$0.00	\$300.00	\$85.15	\$0.00	\$0.00	\$0.00	\$385.15
David McDeavitt	Free Educational Seminar on School Safety	2/23/23	Cranberry Township, PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
David McDeavitt	PARSS Conference	4/27/23 4/28/23	Wyndam Garden Hotel Boalsburg, PA	\$0.00	\$275.00	\$178.85	\$0.00	\$299.70	\$0.00	\$753.55

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Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Minnie Logue (approx.) 18 students	College Tours	2/23/23	Westminster College New Wilmington, PA Grove City College Grove City, PA	\$0.00	\$0.00	School Van and Pam Myers' Van \$145.00	\$0.00	\$0.00	\$0.00	\$145.00
Jennifer Stover Minnie Logue (approx.) 8 Students	Career/Job Shadowing Experience	3/9/23	Venango County Courthouse Franklin, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00
Joe Graf R.J. Feicht (approx.) 25 Students	Post-Secondary Option tour	3/14/23	Triangle Tech DuBois, PA	\$166.00	\$0.00	One Bus \$305.34	\$0.00	\$0.00	\$0.00	\$300.00 Paid by Triangle Tech \$166.00 Paid by District Total \$471.34
Allie Atwood Carla Funfer April MacKinlay Kristin Hurrelbrink Jennifer Stover Peggy Plowman	PBIS Tier 2 Training	3/14/22	Riverview IU 6 Clarion, PA	\$996.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$996.00

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Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Justine Whyte (approx.) 3 – 9 students	Volunteer	3/6/22	Robin's Home Thrift Store Butler, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00
Justine Whyte (approx.) 3 – 9 students	Coffee Delivery	2/24/23	Mechling-Shakley Veterans' Center Cowansville, PA	½ day sub \$83.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$83.00
Peggy Plowman High School Teachers who volunteer (TBD) (approx.) 200 Students	PBIS Discipline Reward	4/4/23 (4/13/23 make-up day)	Urban Air Cranberry Township, PA	\$0.00	Students pay \$4,600.00 (\$23.00 per student)	School Van And 4 Busses \$1,450.36	\$0.00	\$0.00	\$0.00	\$4,600.00 Paid by students \$1,450.36 Paid by District Total \$6,050.36
Tracy Quail Casi Cashdollar School Nurse (approx.) 48 Students	Annual end of the year field trip	5/11/23	Clarion County Park Shippenville, PA	\$0.00	\$0.00	One bus \$138.01	\$0.00	\$0.00	\$0.00	\$138.01 Paid by PTO
Minnie Logue (approx.) 10 students	Student Leadership Conference	3/1/23	Trinity Point Church Clarion, PA	\$0.00	\$0.00	\$140.57	\$0.00	\$0.00	\$0.00	\$140.57
Julie Raybuck (approx.) 9 A-CV students (Ameri-Corps members serving at A-CV Elem.)	AmeriCorps Awareness Week required training	3/13/23 3/14/23	Harrisburg, PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 Paid by Keystone SMILES AmeriCorps Program

District costs to date:

July, 2022	\$ 299.00
August, 2022	\$ 371.50
September, 2022	\$ 2,893.90
October, 2022	\$ 1,969.13
November, 2022	\$ 3,338.54
December, 2022	\$ 4,868.75
January, 2023	\$ 3,723.29
February, 2023	\$ 4,730.63