

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION *VOTING MEETING* AGENDA  
February 19, 2024 - 6:00 P.M.

- I. Flag Salute.
- II. Moment of Silence.
- III. Roll call of members and recording names of directors present.
- IV. Consideration to approve to waive the reading and approve the Official Minutes from the January 8, 2024 and February 12, 2024 Workshop Meetings and the January 15, 2024 Voting Meeting are attached.
- V. PUBLIC PARTICIPATION
- VI. PRESENTATIONS
  - Mark C. Turnley, CPA, 2022-2023 School Audit Report
  - Grace Barlett & Gina Rhoades – Chief Science Officers – Action plan that supports STEM education
  - Trevor Hile, Math Coach – Math/MTSS
- VII. BOARD CONCERNS

CONSENT AGENDA

- A. Consideration to approve the conference and field trip requests, as presented, on the attached form.
- B. Consideration to approve, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2023-2024 school year:

TEACHER/NURSE	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
Emily Logue – Early Childhood	
- C. Consideration to approve the request from Jessica Nimelli to use the Elementary Cafetorium and downstairs hallways on Wednesday, May 8, 2024 from 5:00 P.M. – 7:00 P.M. for the purpose of holding a High School/Elementary School Art show as attached.
- D. Consideration to approve the request from Student Council/Minnie Logue/Tracy Patton to use the Elementary Cafetorium on Saturday February 24, 2024 from 6:00 P.M. – 10:00 P.M. for the purpose of holding a Sadie Hawkins Dance as attached.

- E. Consideration to approve the request from A-CV/USD Cross Country/Athletic Department to use the Elementary School parking lots on Saturday, March 23, 2024, from 8:00 A.M. – Noon for the purpose of housing parking for the Wood Festival 2024 5K race as attached.
- F. Consideration to approve the request from the Prom Committee/Megan Bashline/Stacey Fox to use the Elementary Cafetorium on March 1, 2024 beginning at 1:00 P.M. for set up and March 2, 2024 from 6:00 P.M. – 9:00 P.M. for the purpose of holding a Daddy Daughter Dance as attached.
- G. Consideration to approve the request from the Prom Committee/Megan Bashline/Stacey Fox to use the High School Auditorium on Saturday, April 27, 2024 from 5:00 P.M. – 6:00 P.M. (and the week of April 22, 2024 – April 29, 2024 for set up and clean up) for the purpose of holding the Prom March as attached.
- H. Consideration to approve admitting Student #23248 (11<sup>th</sup> Grade) as a resident under Section 1302 of the School Code for the 2023-2024 school year as attached.
- I. Consideration to approve the requests from the following, upon receipt of all appropriate documentation, to be Chaperones/Volunteers with the Union/AC Valley Falcon Knight Marching Band on their trip to Hershey, PA on May 28 - 30, 2024: Stacey Bedee; Sara Black; Beth Pentz; Heather Pope; Elisabeth Register; Kimberly Rodgers (Brink); Kristie Shaffer.
- J. Consideration to approve the request from Kris Alworth, upon receipt of all appropriate documentation, to be a Volunteer with the District.
- K. Consideration to approve the request from Rachel Brosnahan, River Roots Redevelopment, upon receipt of all appropriate documentation, to be a Volunteer with the District (Garden/Farm).
- L. Consideration to approve the request from Selina Pedi-Smith, upon receipt of all appropriate documentation, to be a Volunteer with the District (Garden/Farm).
- M. Consideration to approve the request from Donald Smith, upon receipt of all appropriate documentation, to be a Volunteer with the District (Garden/Farm).
- N. Consideration to approve the request from Chris McNany, upon receipt of all appropriate documentation, to be a Volunteer with the Girls' Softball Team for the 2023-2024 season.
- O. Consideration to approve the request from Cameron McNany, upon receipt of all appropriate documentation, to be a Volunteer with the Girls' Softball Team for the 2023-2024 season.
- P. Consideration to approve the request from Employee #131 to use February 23, 26, & 27, 2023 as unpaid leave days as attached.

#### VIII. FINANCE AND PURCHASE

- A. Approval and authorization to pay bills for January/February, 2024.
- B. Activities Report for January, 2024.
- C. F.I.R.S.T. Program Report for January, 2024.
- D. Elementary Activity Account for January, 2024.
- E. Elementary Yearbook Activity Account for January, 2024.
- F. Cafeteria Report - Stacey Redding

- G. Consideration to approve the various donations for Backpacks for Success (In Memory of Holly Irwin) in the amount of \$2,805.00 as attached.
- H. Consideration to approve the donation for the health and well-being of Elementary students from the United Way of Clarion County in the amount of \$1,000.00 as attached.
- I. Consideration to approve the annual donation in the amount of \$600.00 to the Foxburg-Free Library as attached.
- J. Consideration to approve the E-Rate Application process for Category 2 funding for the 2024-2025 school year as attached.
- K. Consideration to approve the Memorandum of Agreement between Dr. Andrew J. Pushchak (PennWest University) and Allegheny-Clarion Valley School District in the amount of \$1,400.00 for School Board training as attached.
- L. Consideration to approve accepting, as presented by Mark C. Turnley, CPA, the single audit for the year ended on June 30, 2023.

#### IX. PERSONNEL

- A. Consideration to approve the request from Employee #371 for paid maternity leave (with the baby due early August, 2024) utilizing all Emergency, Sick and Personal Days. Once all Emergency, Sick and Personal Days are exhausted, requesting to use Family Medical Leave if needed for the beginning of the 2024-2025 school year.
- B. Consideration to approve advertising for a Primary Level Elementary Teacher for a long-term substitute position beginning April 1, 2024 (Employee #372) for the remainder of the 2023-2024 school year.
- C. Consideration to approve accepting the letter of resignation as Federal Program Coordinator from Carrie Longo dated February 6, 2024 as attached.
- D. Consideration to approve accepting the letter of resignation as Weight Room Supervisor from Stacey Redding effective Monday, February 12, 2024 as attached.
- E. Consideration to approve advertising for a Weight Room Supervisor.
- F. Consideration to approve *correcting* the supplemental salary amount of pay for Jacob Dehart, Elementary Boys' Basketball Coach (hired at the November 20, 2023 Voting Meeting) to \$439.00.
- G. Consideration to retroactively approve hiring Valerie Snyder as a "temporary" Assistant JH Boys' Basketball Coach beginning December 18, 2023 through January 17, 2024 at a supplemental salary of \$483.96.
- H. Consideration to approve *pro-rating* the supplemental salary amount of pay for Ian Runyan, Assistant Jr. High Boys' Basketball Coach (hired at the January 15, 2024 Voting Meeting) beginning January 17, 2024 through the end of the 2023-2024 season to \$1,037.04.
- I. Consideration to approve hiring Alyssa Wingard, upon receipt of all appropriate documentation, as Head Volleyball Coach, at a supplemental salary (with 0 years of experience) of \$2,194.00.

- J. Consideration to approve hiring Megan Bashline, upon receipt of all appropriate documentation, as Head Jr. High Volleyball Coach, at a supplemental salary (with 1 year of experience) of \$878.00.
- K. Consideration to approve hiring Lee Anne Carr, as a part-time (3-hrs. per day) cafeteria worker at the hourly rate of \$16.54 per hour. The 60 work day probationary period has been completed and all required documentation is currently on file in the District Office.
- L. Consideration to approve advertising for a permanent full-time School Nurse.
- M. Consideration to approve the Allegheny-Clarion Valley School District Sick Leave Donation Plan as attached.

X. INSTRUCTIONAL SERVICES

- A. Elementary Report.
- B. Secondary Report.
- C. Western Secure Treatment Unit Report.

--Consideration to approve the 2024-2025 WSTU Calendar as attached.

- D. Federal Programs Report.

- E. District Report.

--Consideration to approve the 2024-2025 District Calendar as attached.

--Consideration to approve the 2023-2024 Organizational Chart as attached.

--Enrollment Numbers for Face-to-Face Student Enrollment, ROC Cyber Service Enrollment, A-CV Cyber Service Enrollment, Outside Cyber Enrollment, IU Classroom Enrollment, Outside Placement Enrollment, Home School Enrollment and WSTU Enrollment dated February 14, 2024 as attached.

- F. Student Board Representative Report.

- G. School Police Report.

XI. POLICY

- A. Consideration to approve the second reading of Policy #200 – Enrollment of Students as attached.
- B. Consideration to approve the second reading of Policy #202 – Eligibility of Nonresident Students as attached.
- C. Consideration to approve the second reading of Policy #217 – Graduation as attached.
- D. Consideration to approve the second reading of Policy #254 – Educational Opportunity for Military Children as attached.

- E. Consideration to approve the second reading of Policy #810 – Transportation as attached.
- F. Consideration to approve the first reading of Policy #610 – Purchases Subject to Bid/Quotation as attached.
- G. Consideration to approve the first reading of Policy #611 – Purchases Budgeted as attached.
- H. Consideration to approve the first reading of Policy #626 – Federal Fiscal Compliance as attached.

## XII. FACILITIES

- A. Maintenance Report.

## XIII. TRANSPORTATION

- A. Consideration to retroactively approve the Agreement between the mother of Student ID #s 22349; #22348; and #23409 and the Allegheny-Clarion Valley School District dated January 24, 2024 effective January 16, 2024 until the end of the 2023-2024 school year (or when the Allegheny-Clarion Valley School District secures alternate transportation) as attached.
- B. Consideration to approve the request from Clint Ace to become a van contractor/driver (upon receipt of all required documentation and an interview with the Administration) with the district.

## XIV. MISCELLANEOUS

- A. Career Center Report.

--A copy of the unapproved January 22, 2024 JOC Meeting Minutes are attached and will be reviewed and approved at the next regular JOC meeting.

- B. Intermediate Unit Report.

--A copy of the January 24, 2024 RIU6 Board Agenda is attached.

- C. Correspondence.

- D. Technology Committee update.

- E. Athletic Committee update.

- F. Finance Committee update.

## XV. OLD BUSINESS

## XVI. NEW BUSINESS

## XVII. ADJOURNMENT

**CONFERENCES AND FIELD TRIPS FOR 2023-2024 (February, 2024 –Voting Conference)**

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
David McDeavitt	Legislative Trip	5/6/24 5/7/24	Harrisburg, PA	\$0.00	\$0.00	\$293.46	\$0.00	\$250.00 (estimate)	\$0.00	\$543.46
Minnie Logue (approx.) 10 students	Prevention Connection Day	3/6/24	Trinity Point Church of God Clarion, PA	\$0.00	\$0.00	\$144.76 1 Bus	\$0.00	\$0.00	\$0.00	\$144.76 Paid by Armstrong, Indiana & Clarion County Drug & Alcohol Commission
Mary Ann Myers	IEP Writing Training	1/31/24 2/7/24	Allegheny IU Homestead, PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Darlene Scott Tracy Quail Tracy Dailey (TBD) Aide (approx.) 45 – 2 <sup>nd</sup> Grade Students	Knowledge of a variety of self and environmental safety lessons (part of the Keystone SMILES Agriculture Safety Day) End of the year 2 <sup>nd</sup> grade field trip	5/14/24	Clarion County Park Shippenville, PA	\$0.00	\$0.00	\$138.01 1 Bus	\$0.00	\$0.00	\$0.00	\$138.01 Paid by PTO
Amber Sanders	ServSafe Food Protection Certificate	4/9/24 4/16/24	Trinity Point Church of God Clarion, PA	\$0.00	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00
Tina Minnicks	ServSafe Food Protection Certificate	4/30/24 5/7/24	Scrubgrass Grange Emlenton, PA	\$0.00	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00

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Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Stacey Redding	Pittsburgh Regional Food Service Directors' Meeting	2/9/24	Doubletree Hotel Monroeville, PA	\$0.00	\$0.00	\$93.80	\$0.00	\$0.00	\$0.00	\$93.80
Kristin Hurrelbrink Wes Krautbauer Joni Runyan	OpenSciEd One-Day Launch Training	3/19/24	Riverview IU6 Clarion, PA	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
Kristin Hurrelbrink Wes Krautbauer Joni Runyan Laura Jamison	Introduction to the PA STEELS Standards	5/8/24	Riverview IU6 Clarion, PA	\$664.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$664.00
Courtney Rice Carrie Longo Deryk Herold Shawn Miller Chanda Ritchey Danielle Lutz Parent (tbd) (approx.) 52 – 6 <sup>th</sup> grade students	Tour of Clarion County Career Center	3/27/24	Clarion County Career Center Shippensburg, PA	\$0.00	\$0.00	\$127.00 1 bus	\$0.00	\$0.00	\$0.00	\$127.00
Union/AC Valley Falcon Knight Marching Band Cathy Walzak Sara Black (approx.) 16 – ACV students 18 – Union students	Provided by Choice Music Tours  Tour railroad at the museum, chocolate making at Chocolate World and reward for working hard in Marching Band	5/28/24 5/29/24 5/30/24	Hershey Park Hershey, PA	\$166.00 (TBD)	\$0.00	\$0.00 Motor Coach through travel agent	\$0.00	\$0.00	\$0.00	\$166.00 (TBD) Paid by District  \$8,000.00 Paid by Music Boosters

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (February, 2024 –Voting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Rachel Forsythe Joe Graf Dixie Lipnichan April MacKinlay (approx.) 40 Students 1-IU member from ES classroom	Experience Professional setting/learn more about art history and famous art works	3/28/24	Carnegie Art Museum Pittsburgh, PA	\$664.00	\$0.00	\$437.92 1 bus School Van	\$0.00	\$0.00	\$0.00	\$1,101.92 Paid by Art Club
Emily Layshock Ashley Miller	Pattan Special Education Conference	2/28/24 2/29/24 3/1/24	Hershey Lodge & Convention Center Hershey, PA	\$996.00	\$530.00	\$295.00	\$230.00	\$287.00	\$0.00	\$2,318.00 Paid by Special Ed. Grant
<u>CORRECTION</u> Sara Black Jessica Nimelli	PASmart STEELS Youth Engineering Solutions	3/1/24	Riverview IU6 Clarion, PA	\$332.00	\$0.00	\$40.20	\$20.00	\$0.00	\$0.00	\$392.20 Paid by <u>ESSER III Grant</u> (correction from January 2024 Agenda)
<u>CORRECTION</u> Sarah Black	The Science of Energy w/National Energy Education Development Project	12/5/23	Community College of Beaver County Monaca, PA	\$0.00 Paid by NEDP	\$0.00	<u>\$101.40</u> Pd. By ESSER III Grant (mileage rate approved November 2023 was incorrect \$62.88)	\$0.00	\$0.00	\$0.00	\$101.40 Paid by ESSER III Grant  (correction from November 2023 Agenda)



CONFERENCES AND FIELD TRIPS FOR 2023-2024 (February, 2024 –Voting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
<u>CORRECTION</u> David McDeavitt Levato Myford	2024 Correctional Education Association Conference	3/12/24 3/13/24 3/14/24	Wyndham Garden State College, PA	\$0.00	\$450.00	\$335.00	\$50.00	<u>\$633.15</u>	\$0.00	\$1,468.15 Paid by WSTU Grant  (correction from January 2024 Agenda)

District costs to date:

July, 2023	\$ 0.00
August, 2023	\$ 428.92
September, 2023	\$ 4,970.51
October, 2023	\$ 5,159.30
November, 2023	\$ 3,045.63
December, 2023	\$ 870.04
January, 2024	\$ 5,234.51
February, 2024	\$ 2,422.26