

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION WORKSHOP AGENDA  
March 13, 2023 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

*An Executive Session was held on February 23, 2023 for Personnel matters.*

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

--Mrs. Mara Judd and Mr. Phillip Smartesky – Cooperative Agreements for Athletics  
(during both March Workshop and March Regular Voting Meeting)

III. PRESENTATIONS

--Mr. Brian Hillier, Mr. Karl Kipke, and Ms. Nancy Vogel – HGRX Preferred Health Benefits  
(presenting virtually during Workshop Meeting on March 13, 2023)

--Mr. Greg Sanford – Reschini Group – Insurance Plans and Insurance Offerings  
(presenting during Executive Session during Regular Voting Meeting on March 20, 2023)

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2022-2023 school year:

TEACHER/NURSE

AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL

- C. Discussion related to the request from the A-CV Alumni Basketball members/Dylan Fox to use the High School & Elementary Gymnasiums (when available) from 5:30 P.M. – 9:30 P.M. beginning April 20, 2023 – August 20, 2023 as attached.
- D. Discussion related to the request from Melissa Smith/A-CV PTO to use the Elementary Cafetorium on Tuesday, March 14, 2023 from 6:00 P.M. – 7:00 P.M. for the purpose of holding a PTO meeting as attached.
- E. Discussion related to the request from Jefferson-Clarion Head Start to use Elementary Room #113, on Wednesday, April 19, 2023 from 3:00 P.M. – 7:00 P.M. for the purpose of holding Pre-K Open House as attached.
- F. Discussion related to the request from Jessica Nimelli to use the Elementary hallways/cafeteria on Wednesday, May 17, 2023 from 5:00 P.M. – 7:00 P.M. for the purpose of holding an Elementary Art Show as attached.

- G. Discussion related to the request from Employee #137 to use February 21, 2023 as unpaid leave as attached.
- H. Discussion related to the request from Employee #173 to use 1-hour unpaid leave on February, 9, 2023 as attached.
- I. Discussion related to the request from Employee #79 to utilize sick days concurrent with FMLA leave as needed.
- J. Discussion related to the request from Jessica Baum, upon receipt of all appropriate documentation, to be a volunteer (chaperone) with the second grade class during their end of the year field trip on May 11, 2023 as attached.
- K. Discussion related to the request from Dustie Switzer, upon receipt of all appropriate documentation, to be a volunteer (chaperone) with the second grade class during their end of the year field trip on May 11, 2023 as attached.
- L. Discussion related to the request from Jason Alworth, upon receipt of all appropriate documentation, to be a volunteer with the JH Baseball Team for the 2022-2023 school year.
- M. Discussion related to the request from Max Kaufer, upon receipt of all appropriate documentation, to be a third chaperone on the trip to Puerto Rico June 6 - 14, 2023 as attached.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for March, 2023
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for February, 2023.
- C. Cafeteria Finance Report for February, 2023.
- D. Activities Report for February, 2023.
- E. F.I.R.S.T. Program Report for February, 2023.
- F. Elementary Activity Account for February, 2023.
- G. Elementary Yearbook Activity Account for February, 2023
- H. Cafeteria & National School Lunch Report (February, 2023) - Stacey Redding
- I. Discussion related to the Resolution Concerning the 2023-2024 Riverview Intermediate Unit 6 Proposed General Operating Budget as attached. (A-C Valley's portion \$11,824.00)
- J. Discussion related to the Riverview Intermediate Unit 6 E-Rate Letter of Agency for Funding Year 2023-2024 as attached.
- K. Discussion related to the Internet/RWAN (Regional Wide Area Network) Project Agreement between the Riverview Intermediate Unit 6 and the Allegheny-Clarion Valley School District beginning July 1, 2023 and ending June 30, 2026 as attached. (Total cost w/e-Rate per month (estimated, if received): Month 1 - \$574.50; Months 2 – 36 - \$271.50)
- L. Discussion related to the additional donation to the Backpack Program/Cafeteria, in the amount of \$250.00 from Pittsburgh Regional Food Service Directors as attached.

## VI. PERSONNEL

- A. Discussion related to advertising (in-house) for a Marching Band Liaison for the marching band co-op with Union School District beginning with the 2023-2024 school year.
- B. Discussion related to advertising for two (2) part-time (3 hours 45 minutes per day) study hall/lunch monitors one for each building.
- C. Discussion related to the request from Employee #334 for paid maternity leave (with the baby due on or before July 31, 2023) utilizing all emergency, sick and personal days. Once all emergency, sick and personal days are exhausted, requesting to use Family Medical Leave until November 20, 2023 as attached.
- D. Discussion related to approve moving Sydney Rankin to the Intervention Specialist/Special Education Teacher position effective February 22, 2023 until the end of the 2022-2023 school year.
- E. Discussion related to hiring Emily Shumaker, as the part-time (4-hour per day, 200 days per year) District Secretary, upon receipt of all appropriate documentation, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$15.94. Upon completion of the sixty (60) work day period, the hourly rate will be \$16.94.
- F. Discussion related to hiring Daniel Reed as Assistant Varsity Football Coach, upon receipt of all appropriate documentation, at a supplemental salary of \$3,783.00.
- G. Discussion related to hiring Cynthia Seigworth as Head Jr. High Volleyball Coach, upon receipt of all appropriate documentation, at a supplemental salary of \$878.00.
- H. Discussion related to hiring Megan Bashline as Assistant Jr. High Volleyball Coach, upon receipt of all appropriate documentation, at a supplemental salary of \$659.00.
- I. Discussion related to removing Michaela Manross from the A-CV Coaching staff roster.
- J. Discussion related to the request from Mark Milford, Director of Buildings & Grounds, to retain Heidi Hovis, at an hourly wage of \$13.00 per hour, to perform summer 2023 mowing services for the district.
- K. Discussion related to the request from Mark Milford, Director of Buildings & Grounds, to hire six (6) A-C Valley students for summer 2023 work at the rate of \$10.00 per hour.
- L. Discussion related to appointing Cortney Chalmers as Assistant Transportation Director at a yearly stipend of \$1,000.00 per year retroactively effective February 22, 2023. (Pay for the remainder of the 2022-2023 school year will be prorated).

## VII. INSTRUCTIONAL SERVICES

--Discussion related to the K-12 Guidance Plan (to be distributed prior to 3/20/23).

--Update related to the Boys' and Girls' Basketball Co-ops with Union School District.

## VIII. POLICY

- Discussion related to the second reading of Policy #011 – Principles for Governance and Leadership as attached.
- Discussion related to the second reading of Policy #200 – Enrollment of Students as attached.
- Discussion related to the second reading of Policy #202 – Eligibility of Nonresident Students as attached.
- Discussion related to the second reading of Policy #204 – Attendance as attached.
- Discussion related to the second reading of Policy #217 – Graduation as attached.
- Discussion related to the second reading of Policy #221 – Dress and Grooming as attached.
- Discussion related to the second reading of Policy #233 – Suspension and Expulsion as attached.
- Discussion related to the second reading of Policy #251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability as attached.
- Discussion related to the second reading of Policy #610 – Purchases Subject to Bid/Quotation as attached.
- Discussion related to the second reading of Policy #611 – Purchases Budgeted as attached.
- Discussion related to the second reading of Policy # 626 – Federal Fiscal Compliance as attached.
- Discussion related to the second reading of Policy #810 – Transportation as attached.

## IX. FACILITIES

## X. TRANSPORTATION

- Information related to 2023-2024 school year transportation comparisons as attached.
- Discussion related to the School Van/SUV Usage Guidelines as attached.

## XI. MISCELLANEOUS

- A. Career Center Report.
- B. Intermediate Unit Report.
- C. Correspondence.
- D. Technology Committee update.
- E. Athletic Committee update.
- F. Football Field Renovation Committee update.

G. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2022-2023 (March, 2023 – Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Anita Orton Ann Butler Shawn Miller 2 – Aides Nurse (approx.) 51 - 5 <sup>th</sup> grade students	End of the year field trip	5/18/23	Drake Well Titusville, PA	0.00	\$408.00	1 Bus \$273.46	\$0.00	\$0.00	\$0.00	Paid by PTO \$681.46
Carrie Longo Deryk Herold Tracy Hetrick Tracy Dailey (approx.) 44 – 6 <sup>th</sup> grade Students	End of the year field trip	5/8/23	Carnegie Science Center Pittsburgh, PA	\$166.00 (nurse)	\$755.00	1 Bus \$520.94	\$0.00	\$0.00	\$0.00	Paid by PTO \$1,441.94
Stacey Redding	PRFSD (2 <sup>nd</sup> required meeting for membership)	3/17/23	Syria Shriners Center Cheswick, PA	\$0.00	\$0.00	\$38.65	\$0.00	\$0.00	\$0.00	\$38.65
David McDeavitt	2023 Municipal Law Symposium	3/29/23	KnoxLaw Institute Erie, PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bill Jordan	School Leaders Coaching Highly Effective Practice	6/14/23 6/15/23	Riverview IU 6 Clarion, PA	\$0.00	\$525.00	\$0.00	\$20.00	\$0.00	\$0.00	\$545.00
Allie Atwood (approx.) 4 Students	Propaganda/ Current events Competition	4/3/23	Riverview IU6 Clarion, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00

**CONFERENCES AND FIELD TRIPS FOR 2022-2023 (March, 2023 – Workshop Conference)**

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Carla Funfer (approx.) 6 students	Well Future Program	4/5/23	Slippery Rock University Slippery Rock, PA	\$166.00	\$0.00	\$15.72	\$0.00	\$0.00	\$0.00	\$181.72
Jessica Nimelli (approx.) 19 students (4 <sup>th</sup> , 5 <sup>th</sup> & 6 <sup>th</sup> grade)	STEM K'NEX Design Challenge	4/14/23	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	1 Bus \$144.76	\$0.00	\$0.00	\$0.00	\$310.76
Scott DiTullio	Professional Development	3/16/23	Butler Intermediate/HS Butler, PA	\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
Mark Milford Custodians and Maintenance (tbd)	Fagan Sanitary Supply training	6/6/23	Jamestown Area School District Jamestown, PA	\$0.00	\$0.00	Personal Vehicle \$73.75 and School truck	\$0.00	\$0.00	\$0.00	\$73.75
Allie Atwood (approx.) 4 students	Math 24 Competition	5/11/23	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00

District costs to date:

July, 2022	\$ 299.00
August, 2022	\$ 371.50
September, 2022	\$ 2,893.90
October, 2022	\$ 1,969.13
November, 2022	\$ 3,338.54
December, 2022	\$ 4,868.75
January, 2023	\$ 3,723.29
February, 2023	\$ 4,730.63
March, 2023	\$ 1,647.88