

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
April 10, 2023 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

--Mr. Kris Corah & Mrs. Sarah Corah – Discussion regarding Employee “X”
(Participating at the April 17, 2023 Regular Voting Meeting)

III. PRESENTATIONS

--Mrs. Anna Smith, School Psychologist, Dr. Brandon Maines, Special Education Director and
Mrs. Lori Sherman, Elementary Principal – Calming Spaces
(Presenting at the April 17, 2023 Regular Voting Meeting)

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2022-2023 school year:

TEACHER/NURSE

AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL

- C. Discussion related to the request from the A-CV Youth Football & Cheer organization to use the high school football field, practice fields, school restrooms, concession stand and ice machine (only on game days) for the purpose of holding Youth Football and Cheerleading practices and games beginning on July 24, 2023 Practices will be held Monday – Thursday with games being held on Saturdays (dates TBD) as attached.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for April, 2023
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for March, 2023.
- C. Cafeteria Finance Report for March, 2023.
- D. Activities Report for March, 2023.
- E. F.I.R.S.T. Program Report for March, 2023.
- F. Elementary Activity Account for March, 2023.
- G. Elementary Yearbook Activity Account for March, 2023
- H. Cafeteria & National School Lunch Report (March, 2023) - Stacey Redding
- I. Discussion related to purchasing a ten (10) passenger van using funds from the ESSER III Grant.

- J. Discussion related to reimbursing local tax collectors (total of \$233.20) for costs incurred regarding software (including installation) needed for real estate taxes as follows:
- Jennifer Pollock - \$116.60
--Jannie Shirey - \$116.60
- K. Discussion related to removing Cortney Chalmers from the High School Money Market and Student Activities Accounts with Farmers National Bank.
- L. Discussion related to adding Emily Shumaker to the High School Money Market and Student Activities Accounts with Farmers National Bank.
- M. Discussion related to raising the cost of breakfast and lunch for Jefferson County Head Start and Pre-K Counts (Breakfast by \$.05 and Lunch by \$.20) each beginning with the 2023-2024 school year. New prices will be as follows: Breakfast/\$2.10 and Lunch/\$3.75.
- N. Discussion related to raising the cost of breakfast and lunch for adult pricing (non-students and adults) in the A-CV District (Breakfast by \$.05 and Lunch by \$.20) each beginning with the 2023-2024 school year. New prices will be as follows: Breakfast/\$1.90 and Lunch/\$3.75.
- O. Discussion related to correspondence from Megan Parker Kerr, Director at the Clarion County Tax Claim Bureau regarding the procedure to delete/exonerate taxes on property i.e. trailers, porches, decks, sheds, etc. that are no longer in existence (in the amount of \$500 or under) as attached.
- P. Discussion related to the designated assigned and unassigned 2022-2023 Fund Balance Report (to be distributed prior to the April 17th Regular Voting Meeting).
- Q. Discussion related to a preliminary view of the 2023-2024 budget (to be distributed prior to the April 17th Regular Voting Meeting).
- R. Discussion related to increasing taxes (TBD) for the 2023-2024 school year.

VI. PERSONNEL

- A. Discussion related to the request from Employee #370 for paid maternity leave – 12 weeks (with the baby due on or before July 12, 2023) utilizing all emergency, sick and personal days. Once all emergency, sick and personal days are exhausted, requesting to use Family Medical Leave until October 9, 2023.
- B. Discussion related to advertising for a Long-term Elementary substitute to fill a maternity vacancy (Employee #334) beginning with the 2023-2024 school year until mid-November, 2023.

VII. INSTRUCTIONAL SERVICES

- Discussion related to adopting a new Science book series for K-6th grade beginning with the 2023-2024 school year.
- Discussion related to the Agreement between the A-C Valley School District and Bridge Builders Community Foundations (creating an A-CV Foundation) as attached.

VIII. POLICY

IX. FACILITIES

X. TRANSPORTATION

--Discussion related to the Transportation Protocol (Employee and approved volunteer expectations for driving the school van and/or the school SUV) as attached.

--Discussion related to the 2023-2024 Clarion County Career Center bus run (1 bus/\$155.00 per day).

--Discussion related to regular bus transportation based on state formula (Pupil Transportation Cost Index of 6.560%).

--Discussion related to paying the rate of \$2.56 per mile for extra-curricular bus transportation (\$9.31 per hour after the first two (2) hours of wait time and a minimum compensation rate of \$92.60 per trip) for the 2023-2024 school year.

--Discussion related to paying the rate of \$1.65 per mile for van/automobile transportation for the 2023-2024 school year.

XI. MISCELLANEOUS

A. Career Center Report.

--Discussion related to the 2023-2024 Clarion County Career Center Operating Budget and Budget Resolution (budget ballots) as attached.

B. Intermediate Unit Report.

C. Correspondence.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Field Renovation Committee update.

G. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2022-2023 (April, 2023 – Workshop Conference)

| Attendee(s) | Conference | Date | Location | Subs | Registration | Mileage | Meals | Lodging | Other | Total |
|---|---|---|--|----------|--------------|-------------------|--------|---------|--------|----------------------------------|
| Kristy Anderson MaryAnn Mackrell Sarah Hile Sandy Sherwin Nurse (approx.) 43 Kindergarten students | End of the Year field trip | 5/24/23 | Baytree Farm Emlenton, PA And Parker Community Park Parker, PA | \$166.00 | \$0.00 | 1 Bus \$125.19 | \$0.00 | \$0.00 | \$0.00 | \$291.19 |
| Linda Miller | CDT Item Data Reviews for Reading & Writing | 4/13/23 4/14/23 | Virtual | \$332.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$332.00 |
| Tracy Hartle Peggy Plowman (approx.) 14 Do Something Good Club members | Roadside Cleanup | 4/28/23 (rain date) 5/9/23 | Callensburg, PA | \$166.00 | \$0.00 | 1 Bus \$93.56 | \$0.00 | \$0.00 | \$0.00 | \$259.56 |
| Jessica Nimelli | PETE & C Conference | 2/12/23 2/13/23 2/14/23 2/14/23 2/15/23 | Kalahari Resort Pocono Mountains PA | | | \$157.20 | | | | Paid by Title IIA \$157.20 |
| Allie Atwood (approx.) 17 Students | Giving book talks on books read as part of curriculum and practice hosting an event | 5/11/23 | Foxburg Free Library, Foxburg, PA | \$0.00 | \$0.00 | 1 bus \$4.61 | \$0.00 | \$0.00 | \$0.00 | \$4.61 |

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|--|--|--------------------|---|----------|--------------|----------------------------------|----------|----------|-----------------|----------|
| David McDeavitt | Legislative Trip | 4/24/23 4/25/23 | Harrisburg, PA | \$0.00 | \$0.00 | \$133.00 | \$0.00 | \$337.61 | Parking \$40.00 | \$510.61 |
| Megan Bashline Michele Eiler Tamy McGarvey Wendy Shevock (tbd) (approx.) 10 Students | Practicing social skills, money skills, communication skills and safety skills | 5/17/23 | Cranberry Mall & Wendy's Seneca, PA Mineral Springs Emlenton, PA | \$0.00 | \$0.00 | School Van and Eiler Van \$76.80 | \$80.00 | \$0.00 | \$0.00 | \$156.80 |
| Tracy Dailey Kierstie Seiple Sara McCord Jen Jordan Aide (approx.) 48 3 rd grade Students | Backpacks for Success Program Reward | 5/16/23 | Parker Community Park Parker, PA | \$0.00 | \$0.00 | 1 Bus \$44.22 | \$455.78 | \$0.00 | \$0.00 | \$500.00 |
| Minnie Logue Tracy Patton (approx.) 18 students | Cemetery Clean-up/Community Service Project | 4/20/23 | West Freedom Cemetery Parker, PA | \$166.00 | \$0.00 | Pam Myers' Van \$38.56 | \$0.00 | \$0.00 | \$0.00 | \$204.56 |
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District costs to date:

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|-----------------|-------------|
| July, 2022 | \$ 299.00 |
| August, 2022 | \$ 371.50 |
| September, 2022 | \$ 2,893.90 |
| October, 2022 | \$ 1,969.13 |
| November, 2022 | \$ 3,338.54 |
| December, 2022 | \$ 4,868.75 |
| January, 2023 | \$ 3,723.29 |
| February, 2023 | \$ 4,730.63 |
| March, 2023 | \$ 1,647.88 |
| April, 2023 | \$ 2,259.33 |